

2011



Catholic Healthcare West

# CHW Community Grants Program: Information Packet

*Sacramento, El Dorado, Placer, Yolo, and  
Nevada Counties*

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# 2011 CHW Community Grants Program

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### **I. Introduction**

The Catholic Healthcare West (CHW) Sacramento Service Area is pleased to announce the start of the 2011 CHW Community Grants Program. The Sacramento Service Area includes: Mercy Hospital of Folsom, Mercy General Hospital, Mercy San Juan Medical Center, Methodist Hospital of Sacramento, Woodland Healthcare, and Sierra Nevada Memorial Hospital. If you have participated in the program previously, thank you for your continued commitment. If you are new to this process, welcome.

The annual grants program is one of the ways in which CHW works together with its communities to bring about improvements in health and quality of life. Grants are funded by contributions from CHW member hospitals, and must address the priority needs of the underserved populations that are identified through our community needs assessment. Since the program's inception in 1990, over \$38 million has been awarded to help support over 2300 health and health-related programs.

### **II. Funding Priorities**

This year's grants program has been structured to strengthen our region's health care safety-net.

The depth of the recession has devastated public health programs and services. Budget reductions have stretched the county's primary, mental and public health services to the limit and placed thousands of low-income and vulnerable residents at risk. Specific grant priorities have been established for 2011 in direct response to this crisis.

***Sacramento, El Dorado, and Placer County grant proposals must address the following priorities:***

***Priority 1)*** Funds awarded for established partnership programs with community-based primary care clinics to offset the cost of imaging, laboratory and other testing services, and to support sliding-scale fees.

***Priority 2)*** Funds awarded for new initiatives that build capacity to increase access to primary, mental, and specialty (i.e. dental, women and children) care for uninsured, underinsured, and undocumented immigrants.

***Priority 3)*** Funds awarded for programs that provide wraparound care and services, including transitional and permanent housing for the homeless; substance abuse

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treatment; case management and referral support; transportation; and other complementary programs to underserved populations.

***Yolo County grant proposals must address the following priorities:***

***Priority 1)*** Funds awarded for initiatives that provide access to primary, mental, and specialty (i.e. dental, women, children, and elderly) care for uninsured, underinsured, undocumented immigrants and vulnerable populations.

***Priority 2)*** Funds awarded for programs that provide wraparound care and services, including transitional and permanent housing for the homeless; substance abuse treatment; mental health services; case management and referral support; transportation; and other complementary programs to underserved populations.

***Nevada County grant proposals must address the following priorities:***

***Priority 1)*** Funds awarded to programs that provide services for senior health and youth at risk.

### **III. Grant Amounts**

Generally, grant amounts vary and may be awarded up to \$50,000.

### **IV. Eligibility Criteria**

- Organizations must provide services to residents within the counties of Sacramento, El Dorado, Placer, Yolo and Nevada that are served by Mercy General Hospital, Mercy San Juan Medical Center, Methodist Hospital of Sacramento, Mercy Hospital of Folsom, Woodland Healthcare, and Sierra Nevada Memorial Hospital.
- Applicants must be a 501 (c)(3) nonprofit organization, or have a 501 (c)(3) fiscal agent capable of administering program funding.
- Previous CHW Community Grants Program award recipients that did not complete an Accountability Report for the year they received funding may not apply.
- Funding cannot be used for planning grants, research, or to create a new coalition.
- Organizations must be able to define how the benefits/outcomes of their program will be measured and evaluated in order to demonstrate results.

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## **V. Accountability Report**

All CHW Community Grants Program award recipients will be required to submit an accountability report one year after project/program implementation. The report will describe how the project/program achieved projected goals and objectives and how services benefited the targeted populations. The accountability report template must be downloaded from our website at [www.MercySacramento.org/CommunityBenefit](http://www.MercySacramento.org/CommunityBenefit).

**Grant recipients must use this template.**

## **VI. Timeline**

Making Grant Writing Easier (Free grant writing workshop)	June 9, 2011 and June 16, 2011
<b><i>**It is mandatory that ALL prospective applicants attend ONE of the offered workshops (applies to Sacramento, Placer, and El Dorado Counties). Attendance from Nevada and Yolo Counties is not mandatory, yet strongly encouraged.</i></b>	
Letter of Intent Released	June 16, 2011
Letter of Intent <b>DUE</b> for Review	July 18, 2011
Full Grant Proposal Invitations Sent	August 5, 2011
Full Grant Proposal <b>DUE</b> for Review	September 26, 2011
Recipients Notified of Grant Award	December 2011

## **VII. Application Process**

An organization interested in applying for a CHW Community Grant must first submit a brief Letter of Intent for review by the CHW Community Grants Review Committee. After reviewing Letters of Intent, the Committee will invite selected organizations to submit a full Grant Proposal. **(All applicants must use the Letter of Intent, Grant Proposal, and Program Budget forms available for download at [www.MercySacramento.org/CommunityBenefit](http://www.MercySacramento.org/CommunityBenefit).)**

\*Pay close attention to timeline and submission instructions, and follow accordingly. Letters of Intent and Grant Proposals that do not use provided forms, exceed page limitations, and/or documents submitted late **will not** be reviewed.